



Dear Parents,
Salaam. Greetings.

Let me share the most important updates for the Week beginning 27 April 2025. <https://translate.google.com/>: الترجمة: لغرض الترجمة يرجى استخدام هذا الرابط

FROM THE DESK OF MIDDLE & HIGH SCHOOL PRINCIPAL

WEEKLY AGENDA FOR THE WEEK BEGINNING 27 APRIL 2025: [CLICK](#)

Notes for the Educational Support Unit : [CLICK](#)

ARTICLE FOR PARENTS- (COURTESY: Mr Hassan Saad) : - [CLICK](#)

NOTES:

QUARTER 3 Progress Cards:

- Q.3 On Call Parents Conference will be held for students at risk - students who have not been performing well or students who are likely to fail the year- Subject Teachers will be contacting specific parents of such students on 22- 30 April between 1: 45 and 3:00 PM. Teachers might also request to see the parents in person if required.

QUARTER 4 - CYCLE 1 SCHEDULE

- **Grades 12: 17- 28 April-**
- Test for Core subjects - [SCHEDULE](#) PORTIONS - [CLICK](#)
- (Quizzes for Non core subjects -All assessments in the respective subject periods)
- **Grades 5 - 11: 27 April -6 May-**
- Test for Core subjects - [SCHEDULE](#) [PORTION](#)
- (Quizzes for Non core subjects -All assessments in the respective subject periods)

- Quizzes will be 1-2 lessons, maximum time- 15 minutes & Tests will be a maximum of 30 minutes with 2-3 topics
- 10 minutes grace time will be allowed for slow writers or students with medical issues.

QUARTER 4 - CYCLE 2 DATES & DETAILS

- For Grade 12, **NO cycle 2 assessments** are scheduled.
- For **Grades 5 to 11**, there will be tests for non core subjects & Graded worksheets for Core subjects From 18 - 22 May. Test Calendar & Portion will be shared in the next Admin Note.

SEMESTER TWO EXAMS

Grade 12

- School Revision days for Sem 2 Exams - 5 & 6 May
- Home study - 7 May
- **Sem 2 Exams**- 8 to 15 May
- **SCHEDULE** **PORTION**
- Result - 20 May
- **MOE stamping** : Week 7
- Graduation date: Sunday, 1 june

++ Details of Graduation rehearsal, Cap & gown photo schedule & Graduation Program details etc will be shared by the first week of May.

Grades 5 to 11

- School Revision day for Sem 2 Exams - **27 May**
- Sem 2 Exams - **28 May - 4 June**
- Resit Exams for students who have medical issues: **11 & 12 June**
- Report cards release- 18 **June**
- students honoring ceremony - **19 June**

IB DIPLOMA

- IB students are given study holidays. Their Board exams will commence by the end of April. Date sheet and timing chart are shared with students.

RESIT EXAM RULES REMINDER:

- Unless the students produce a valid medical certificate to the supervisor, they won't be given a chance to do a RESIT exam.
- If the student is unable to produce a medical certificate but the reasons are really genuine - Parents should email to myself, copying the Supervisors so we can assess the situation and give a resit test. For instance, some emergencies in the family, accidents, death in the family. The resit will be scheduled within the next 2 days of the Missed test with a different version of the question paper.

ABSENCES WITHOUT APPROPRIATE REASON:

- Students' regular attendance is highly essential to ensure their learning progress. However, on some days, especially on Thursdays, we have noticed an increased trend of mass absences which will definitely hinder their learning. The school has decided to link the attendance with class participation marks and therefore all parents are requested to make sure your wards are attending school unless the school / Ministry announces a holiday. Please support us to execute our decision.

COMMUNICATION PROCESS

- Kindly make sure you are contacting the teachers or supervisors **ONLY VIA EMAIL** in case of clarification or query.
- Please take appointments with the receptionist in advance to meet up with myself or any of the officers/teachers. Ph: 13 666 555 Email address:

Principal - MHS: Ms Sajitha
6031
PA: Ms Mahreen
6020

Email: sajitha@hawarschoolo.com Ext:

Email: mahreen@hawarschool.com Ext

Supervisors:

High school Boys: Mr Raed Inayah
High school Girls : Ms Seham Shaker
Middle school Boys : Mr Mustafa Omar
Middle school Girls : Ms Manal Shamlooh

Email : raed@hawarschool.com Ext: 6027
Email : seham@hawarschool.com Ext: 6037
Email: mustafa@hawarschool.com Ext: 6018
Email: manal@hawarschool.com Ex: 6012

Counselors:

High school Boys : Mr Hassan Saad
Middle school Boys : Mr Ahmed
High & Middle school girls: Ms Abrar

Email: hassansaad@hawarschool.com
Email : ahmed-bashtawi@hawarschool.com
Email: abrar@hawarschool.com

ESU:

Head of ESU: Email: esu@hawarschool.com (6008)

If you need any assistance regarding the school G-Mail account OR Digital Campus, please contact Mr. Altaf: altaf@hawarschool.com

If you need any assistance regarding Textbooks, please contact Mr. Zaher: zaher@hawarschool.com

Any query regarding school fees, kindly contact the school accounts office: nawal@hawarschool.com

Thanks once again for your valuable support & cooperation,

Regards, Stay Safe & Good Luck!

Ms Sajitha Satheesh

M&H Principal,

Email : sajitha@hawarschool.com, Phone: 13 666 555 (6031)